



December 21, 2020

Ms. Patricia Muns  
MUNS SERVICES LLC

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Subject: Certification as a Woman Owned Small Business (WOSB)

Dear Patricia:

Congratulations! Your firm has been certified as a Women Owned Small Business WOSB by the U.S. Small Business Administration's (SBA) for the Women-Owned Small Business Federal Contract Program (WOSB Program), as set forth in Title 13, Part 127 of the Code of Federal Regulations (CFR).

Your firm must immediately notify SBA of any material changes that could affect its eligibility. 13 CFR 127.401. This notification must be in writing and must be uploaded into the firm's profile. Your firm must not misrepresent its WOSB certification status to any other party, including any local or State government contracting official or the Federal government or any of its contracting officials.

As a certified WOSB, there are valuable free resources available to you. These include:

- SBA Resource Partners: For general assistance on various topics, information on SBA programs, and upcoming small business events in your area. You can find your local resource partner by visiting: <https://www.sba.gov/tools/local-assistance>.
- WOSB Ready: For specific resources on government contracting and the WOSB Federal Contract Program please visit: <https://www.sba.gov/wosbready>

Should you have any questions about this process or the required documentation, please email [vosb@sba.gov](mailto:wosb@sba.gov).

Wishing you much success!

Sincerely,

*Thomas McGrath,*

Deputy Director  
Office of Government Contracting